

## Hawai'i Home Energy Assistance Program (H-HEAP)

**Hawai'i Home Energy Assistance Program (H-HEAP)** provides heating and/or cooling assistance to needy households by assisting with a one-time payment toward their electric or gas bill.

H-HEAP offers two programs: Energy Crisis Intervention (ECI) and Energy Credit (EC).

**Households may only receive one type of H-HEAP payment per program year which runs from October 1 – September 30.**

- **Energy Credit (EC)** assists needy households who are not in crisis but need assistance with bill payment for the heating and cooling of their residence.  
*Applications for EC are only accepted in June.*
- **Energy Crisis Intervention (ECI)** assists needy households in crisis, the electric or gas service has been or will be disconnected, and the household has been notified via a disconnection notice from the utility company.  
*Applications for ECI are accepted year-round, but the number of approvals each month are limited and fill quickly.*

**HOW TO APPLY:** Submit your completed application and supporting documents to the Community Action Agency that serves your island. See the back of this page for a checklist of required documents. If your application is incomplete, required documents are not submitted, or there are questions regarding your application, processing of your application may be delayed or possibly denied.

**DO NOT SUBMIT YOUR APPLICATION OR DOCUMENTS TO DEPARTMENT OF HUMAN SERVICES OFFICES. DOING SO MAY CAUSE DELAYS IN PROCESSING YOUR APPLICATION.**

<p style="text-align: center;"><b>O`AHU:</b></p> <p style="text-align: center;"><b>HONOLULU COMMUNITY ACTION PROGRAM (HCAP)</b></p> <p><u>Central District Office</u>      <u>Kalihi-Pālama District Office</u> Ph: (808) 488-6834      Ph: (808) 847-0804</p> <p><u>Lē`ahi District Office</u>      <u>Leeward District Office</u> Ph: (808) 732-7755      Ph: (808) 696-4261</p> <p><u>Windward District Office</u> Ph: (808) 239-5754</p> <p style="text-align: center;"><b>Website: <a href="http://hcapweb.org">http://hcapweb.org</a></b></p>	<p style="text-align: center;"><b>MAUI:</b></p> <p style="text-align: center;"><b>MAUI ECONOMIC OPPORTUNITY (MEO)</b></p> <p><u>MEO Maui Office</u>      <u>Hana Office</u> 99 Mahalani St.      Hana Library Wailuku, HI 96793      Wednesdays 8-12 by Ph: (808) 249-2970      appointment only Ph: (808) 248-8282</p> <p><u>Moloka`i Office</u>      <u>Lāna`i Office</u> 380 Kolapa Pl      1144 `Ilima Ave. #102 PO Box 677      PO BOX 630068 Kaunakakai, HI 96748      Lāna`i City, HI 96763 Ph: (808) 553-3216      Ph: (808) 565-6665</p> <p style="text-align: center;"><b>Website: <a href="http://meoinc.org">http://meoinc.org</a></b></p>
<p style="text-align: center;"><b>KAUA`I:</b></p> <p style="text-align: center;"><b>KAUA`I ECONOMIC OPPORTUNITY (KEO)</b></p> <p><u>KEO Inc.</u> 2804 Wehe Rd. Līhu`e, HI 96766 Ph: (808) 245-4077</p>	<p style="text-align: center;"><b>HAWAI`I:</b></p> <p style="text-align: center;"><b>HAWAI`I COUNTY ECONOMIC OPPORTUNITY COUNCIL (HCEOC)</b></p> <p><u>Hilo Community Services Office:</u> 47 Rainbow Dr. Hilo, HI 96720 Ph: (808) 731-7009 option 1</p> <p style="text-align: center;"><b>Website: <a href="http://hceoc.net">http://hceoc.net</a></b></p>

**Use this checklist to ensure you have all the documents needed to process your application.**

If your application is incomplete, required documents are not submitted, or there are questions regarding your application, processing of your application may be delayed or possibly denied.

For H-HEAP, a household is defined as any/all individuals living together at the residential service address for which the utility company bill or termination notice is submitted, regardless of relationship to each other.

<input type="checkbox"/>	<b>Signature</b>	Signature of the primary applicant is required on the application
<input type="checkbox"/>	<b>Identification (ID)</b>	Primary applicant and utility account holder must provide a picture ID. (Driver's license, state ID, military ID, etc.)
<input type="checkbox"/>	<b>Citizenship</b>	Citizenship documents for all non-citizen household members. US citizens may be required to provide verification of citizenship, if questionable. (Birth certificate, passport, Permanent Resident Alien card, etc.)
<input type="checkbox"/>	<b>Social Security Number (SSN)</b>	Proof of SSN for all household members over 1 year old. (SSN card, documents with full SSN, etc.)
<input type="checkbox"/>	<b>Proof of Residence</b>	Rental or lease agreement, Rent Subsidy letter, other utility (such as phone, internet or cable); or if owned, mortgage or property tax assessment.
<input type="checkbox"/>	<b>Utility Bill</b>	Current utility bill must be the entire bill showing usage at current residential address. If applying for gas assistance, also submit your most recent electric bill. If applying for ECI, also submit your Notice of Disconnection.
<input type="checkbox"/>	<b>Income</b>	All sources of the household's earned and unearned income received in the month prior to application. (Paystubs, Social Security, child support, unemployment, self-employment, etc.)
<input type="checkbox"/>	<b>L-3 Consent to Release (Enclosed)</b>	Complete and sign the top portion. If your utility account is in another person's name (including your spouse or other household member), they must sign the form and provide a copy of their ID.

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