

Required Documents Maui Relief TANF Program

1. **Identification to identify and establish residency for each adult family member* in the family unit (at least one)**
 - a) Driver's License
 - b) Passport
 - c) State ID
 - d) Employee ID
 - e) Club membership card with photo (e.g. wholesale clubs, gym or health clubs, etc.)
 - f) Other

2. **Proof of a dependent child in the family unit (at least one for each child)**
 - a) Lease (only if all children are listed)
 - b) Birth Certificate for child reflecting relationship to adult (DOH or hospital-issued)
 - c) Tax document
 - d) School document
 - e) Health record
 - f) Collateral Contact (i.e. written statement of a reliable source who knows the family unit and its family members)
 - g) Other

3. **Proof of a dependent child's age (at least one for each child)**
 - a) Birth Certificate (DOH or hospital-issued)
 - b) Tax document
 - c) Health record
 - d) School document
 - e) Collateral Contact (i.e. written statement of a reliable source who knows the family unit and its family members)
 - f) Other

4. **Proof of loss or damaged property or reduction in earnings or employment loss as the Direct Result** of the wildfires (at least one)**
 - a) Union Letter, email, or text
 - b) Employer's letter or email
 - c) Document from FEMA, American Red Cross, or other disaster assistance organization
 - d) Collateral Contact (i.e. written statement of a reliable source who knows the family unit's circumstances)
 - e) Receipt of unemployment insurance benefits
 - f) Insurance claim
 - g) Self-Attestation

SEE BACK FOR ADDITIONAL DOCUMENTS *****

5. Proof of Income for all members in the family unit that receive income (at least one for each income source)

- a) Paystubs
- b) Tax Forms
- c) Unemployment Insurance
- d) Statement from Social Security Administration or SSA (for Social Security Disability, Retirement or Survivors Benefits, SSI Benefits)
- e) Written statement from source of income (e.g. employer, community-based organization, individual)
- f) Collateral Contact (i.e. written statement of a reliable source who knows the family unit's financial status)
- g) Self-Attestation

6. Status of citizenship from everyone in the family unit (at least one from each member)

****** This is used to identify funding source and for no other purpose*******

- a) Passport
- b) Birth Certificate
- c) Naturalization Certificate
- d) Certificate of Citizenship
- e) Immigration card
- f) Collateral Contact (i.e. written statement of a reliable source who knows the family unit and its family members)
- g) Self-Attestation

7. Assistance Request Documents (These items are specific to the assistance you are requesting. Only documents in conjunction with your request need to be provided.)

- a) Utility Bill
- b) Lease
- c) Mortgage Statement
- d) Car Loan Statement
- e) W-9s for Landlord

***Adult family member" is a parent or specified relative of the dependent child.**

**** "Direct Result" means a family who experienced loss or damage to their property (i.e. primary residence, personal belongings) because it was in the affected areas; or lost earnings or employment because their place of employment was damaged or was located in the affected areas.**

This program does not assist with expenses for cell phone, cable, insurance, etc.