H.E.L.P
Hawaii Emergency Laulima Partnership

What is HELP?
Financial assistance for Maui County residents to pay for essential needs due to a layoff, reduction in hours or loss of income related to COVID-19.

Crisis Assistance Information:
Assistance to Maui County households in the areas of food, personal hygiene, medicine, rent, mortgage, utility payments, phone or internet service, car payments, and other essential needs.

How do I apply for assistance?
Applications and supporting documentation information can be found online at www.meoinc.org.
Individuals without internet access may call 808-249-2990 or 808-249-2980 Monday through Friday from 8am to 4pm, excluding holidays. An application shall be mailed to individuals, along with a self-addressed envelope to return the completed application and documents to MEO at 99 Mahalani Street, Wailuku, HI 96793.

In-person appointments are discouraged. However, to eliminate barriers, in-person appointments shall be made in advance and shall be scheduled throughout all hours of operation to maintain safety and social distancing.

Prior to applying for assistance:
- An individual shall apply for unemployment benefits and provide proof of application.
- A self-employed businessperson shall produce their GET records for the 4th quarter of 2019 and current records to show loss of income.
- Individuals must produce documentation of family size and show a reduction of income of 25% or more on or after March 4, 2020, and have less than $5,000 in liquid assets to qualify for assistance.

Guidelines:
• Only one individual per household may receive assistance.
• A household shall be designated based on 2019 tax filing.
• A household shall not apply for assistance more than once in a thirty-day period.
• The following matrix shall be used to determine the maximum allowable for emergency assistance in a thirty-day period:

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Maximum Assistance in a 30 day period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-2</td>
<td>$ 440.00</td>
</tr>
<tr>
<td>3-4</td>
<td>$ 585.00</td>
</tr>
<tr>
<td>5-6</td>
<td>$ 730.00</td>
</tr>
<tr>
<td>7+</td>
<td>$ 880.00</td>
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</tbody>
</table>

• No direct payment shall be issued to individuals qualifying for assistance.
• Purchase orders (PO) or checks shall be provided and made payable to the merchant and no change shall be given at the time of purchase.
• No alcohol, e-cigarettes or tobacco shall be purchased with a PO or check.
• Rent, mortgage, utility payments, etc. shall be paid directly to the landlord, mortgage lender or utility.
• Purchase orders for food, payment to landlord, mortgage lender or vendor shall be issued within five business days of application approval.

**Document checklist:**

• Completed application
• Photo ID
• Proof of unemployment filing
• Copy of 2019 GET records for self employed individuals
• Proof of income on March 4, 2020 (most recent pay stub covering that period)
• Most recent tax filing to determine family size
• Most recent bank and savings statement (if applicable)
• Copies of rental agreements, mortgage payments, utility, phone/and or internet bills, etc. shall be required for verification and preparation of payment requests.